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15 December 1954

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MEMORANDUM FOR: Inspector General

SUBJECT: Proposed CIA Orientation Program for Foreign
Service Inspection Corps

1. General Statement: As a result of the success of the CIA Orientation Program presented last June for selected Foreign Service Officer graduates of the 1954 class of the National War College, the Department of State requested that CIA offer a specialized orientation program for its Foreign Service Inspection Corps in January of 1955. The Director of Central Intelligence agreed to this request and instructed the Director of Training to make the necessary arrangements for the program with the Chief Inspector, Foreign Service Inspection Corps.

2. Objectives of the Program: The Department of State suggested that the proposed program deal with CIA activities abroad with particular reference to CIA-State Department problems of mutual concern in the conduct of their respective missions.

3. Status of Arrangements Made Thus Far:

- a. Time and Date of Presentation: 0900-1300, 19 January 1955
- b. Place: Administration Building - Director's Conference Room
- c. Audience: The Director General of the Foreign Service, The Honorable Ray Hare; The Administrator, Bureau of Inspection Security and Consular Affairs, Mr. R. W. Scott McLeod; the Chief Inspector, Foreign Service Inspection Corps, Mr. Ray Miller; the Chief, State Department Liaison Staff, Mr. Randy Higgs, and approximately 17 Foreign Service Inspectors of whom three are career ministers; five or six FSO's, class 1; two or three FSO's, class 2; and the remainder, FSO's, class 3.
- d. Security Arrangements: Mr. Miller has compiled a list of names of all State Department personnel who will participate in the Program together with a certification of their security clearance status. Upon receipt of this

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list, the names will be processed to the Office of Security through the OTR Security Officer for clearance in the Program.

4. Proposed Outline of Subjects to be Covered by the Program:

a. ORGANIZATION OF THE AGENCY AND ITS OVERSEAS ACTIVITIES -

A general discussion of the Agency overseas mission with specific reference to those components which deal directly with the Department of State.

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Suggested Speakers: Mr. Wisner or Mr. Helms



Suggested Speakers: Mr. Thomas H. Karamessines and Col. Robert Gaynor

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Suggested Speaker: Colonel Robert Gaynor

d. RELATIONSHIP OF AGENCY PERSONNEL TO THE STATE DEPARTMENT CHIEF OF MISSION AND HIS INSTALLATION -

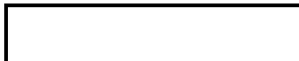
General discussion of field relationships of Agency personnel with members of State installations.

Suggested Speaker: Mr. Thomas H. Karamessines

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Suggested Speaker:



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f. AGENCY INSPECTION PROBLEMS WITH RESPECT TO ITS OVERSEAS ACTIVITIES -

A general discussion of the role of the Inspector General, and his interests in the Foreign Service Inspection Corps on behalf of the Agency overseas activities.

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Suggested Speaker: Mr. Lyman Kirkpatrick

g.



Suggested Speaker: Mr. Winston M. Scott

h. GENERAL DISCUSSION -

A brief opportunity for an exchange of views between Foreign Service Inspection Corps and the speakers on the material presented above.

5. Thirty minutes have been allotted for each of the subjects listed above. Each presentation should last twenty-five minutes with five minutes allowed for questions. The Chief Inspector, Foreign Service Inspection Corps requested that the initial program be compressed into a half-day session and, if necessary, a subsequent round-table could be arranged between these inspectors and the principal speakers to deal with unresolved questions as a result of the presentation. It is requested that you review, amend, or approve the proposal contained in the foregoing and authorize this Office to proceed with final arrangements for the

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A handwritten signature in dark ink, appearing to be 'Matthew Baird'.

MATTHEW BAIRD
Director of Training

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